

APPENDIX 1

Extract of Executive Board Minutes Relevant to the Corporate Policy and Performance Board

EXECUTIVE BOARD MEETING HELD ON 17th September 2020

RESOURCES PORTFOLIO

EXB19 BUSINESS RATES SECTION 44A DISCRETIONARY RATE RELIEF POLICY STATEMENT

The Board considered a report from the Strategic Director – Enterprise, Community and Resources, which sought approval of the Business Rates Section 44A Discretionary Rate Relief Policy Statement, to allow discretionary relief for short term periods for unoccupied or partly unoccupied business premises.

The Business Rates Section 44A Discretionary Rate Relief Policy Statement was presented to Members in Appendix A of the report.

RESOLVED: That the Business Rates Section 44A Discretionary Rate Relief Policy Statement, as presented in Appendix A, be approved.

Strategic Director
- Enterprise,
Community and
Resources

EXB20 DISCRETIONARY NON-DOMESTIC RATE RELIEF

The Board received a report from the Strategic Director – Enterprise, Community and Resources, which presented an application for discretionary non-domestic rate relief, under Section 47 of the Local Government Finance Act 1988, for consideration.

The report outlined details of the application from *Sports Traider*, a registered Charity and a letter detailing the Charity's aims and activities was attached at Appendix 2 of the report.

RESOLVED: That the Executive Board approves the application from *Sports Traider* for the award of 15% discretionary rate relief in respect of Unit 39, Orchard Way, Runcorn Shopping Centre, Runcorn.

Strategic Director
- Enterprise,
Community and
Resources

EXB21 2020/21 REVENUE SPENDING AS AT 30 JUNE 2020

The Board received a report from the Operational Director – Finance, which presented the Council’s overall revenue net spending position as at 30 June 2020, together with a forecast outturn position. It also advised Members on the financial impact of Covid-19 and summarised Government funding made available to the Council to date.

The following appendices were attached:

- A summary of spending against the operational revenue budget up to 30 June 2020 – Appendix 1;
- Detailed figures for each individual department – Appendix 2; and
- Capital Programme spending – Appendix 3.

It was reported that as at 30 June 2020 total spending was £770,000 above budget and in overall terms the outturn forecast for the year showed that net spend would be over budget by £6.951m, unless corrective action was taken. It was noted that this was inclusive of additional costs and loss of income incurred as a result of Covid-19 as explained in paragraph 3.2.

RESOLVED: That

- 1) all spending continued to be limited to only absolutely essential items;
- 2) Departments seek to implement those approved budget savings proposals which currently remained to be actioned;
- 3) Strategic Directors take urgent action to identify areas where spending could be reduced or suspended for the remainder of the current financial year;
- 4) the write off debts as set out in paragraph 3.19 be approved; and
- 5) Council be requested to approve the revisions to the Capital Programme as set out in paragraph 3.17.

Strategic Director
- Enterprise,
Community and
Resources

EXB22 ORGANISATIONAL DEVELOPMENT STRATEGY 2020-2023

The Board received an overview of the new one page

Organisational Development (OD) Strategy 2020-23, from the Strategic Director – Enterprise, Community and Resources.

It was noted that a contemporary approach had been adopted in the development of the Strategy and it was no longer appropriate to have lengthy and time consuming strategies that few employees had the time or inclination to read. The factors taken into account for the new design and content were explained in the report and the *Organisational Development Strategy – Unlocking our Potential 2020-23* was appended to the report.

RESOLVED: That the Executive Board note the Organisational Strategy 2020-23.

EXB23 CORPORATE SECURITY CONTRACT

The Board considered a report from the Strategic Director – Enterprise, Community and Resources, which notified Members of the intention to go out to tender with regards to procuring a new corporate security contract in line with the Council's procurement strategy.

Members noted that the existing contract was due to expire on 28 February 2021, so the new contract would commence on 1 March 2021 and be for a 3 year period with the option to extend it for a further 12 months, subject to satisfactory performance.

RESOLVED: That the Board notes the intention to go out to tender via the Chest, in respect of procuring a new corporate security contract.

Strategic Director
- Enterprise,
Community and
Resources